



Judging Guide

An OHI/O Event | hack.osu.edu/2021/
November 6th - November 7th 2021

Thank you for being a part of HackOHI/O 2021!

Schedule

Start Time (Nov. 7th EST Time)	Event
8:00 AM	Judging Check-In Opens
10:00 AM	Judging Orientation & Walkthrough
10:30 AM	Video Viewing Begins
11:00 AM	Meet With Teams + Q&A
1:30 PM	Score Submission Deadline
2:30 PM	Showcase/Closing Ceremony

Judging Overview:

- HackOHI/O is a hybrid event this year. You will have the opportunity to meet with students both online and in-person (if you are in-person).
- An overview of the event server and guidelines for how the event will operate are provided below.
- Judging will occur **in-person and virtually** on **Sunday, November 7th**, from **10:30 AM - 1:30 PM EST**. Check-in on Discord prior to **9:00 AM November 7th**, and a brief orientation will follow at **10:00 AM**.
- All judges, in-person AND online, are required to join our Discord server. Instructions to do so are at the bottom of this guide.
- Judges will review and score projects based on 5 criteria:
 - **Technical Difficulty:** How complex or difficult are the knowledge and skills needed to implement this project?
 - **Creativity:** Have you seen this idea before? Is the project unique and different?
 - **Wow Factor:** Does the project captivate you or stimulate your fascination? Was there anything extra impressive about the amount of work, complexity, creativity, etc.?
 - **Impact:** Does the project seek to introduce positive change in some way? Change does not necessarily have to be societal but can seek to improve on current tech, offer an innovative solution to some problem, etc.
 - **Polish:** How finished is the project? Is it well designed? Was the team able to successfully implement their ideas?

Judging Process:

- Following orientation, you will receive a document with your assigned teams and their relevant information, such as whether they are in-person or fully online.
- From 10:30 AM - 11:00 AM, you will have an opportunity to watch 2-minute videos of your assigned teams which will be provided to you, read answers to some predetermined prompts, and take notes.
- At 11:00 AM, students will be present in their Discord voice channels and at their table in the Union (if they are in-person) for Q&A. Instructions to join a Discord voice channel will also be provided below.
 - In-Person Judges: Visit your teams marked in-person first. Their table number in the Ohio Union will be provided on your documents as well. Afterwards, visit and talk with your assigned online teams via Discord.
 - Online Judges: Feel free to engage with and learn more about your assigned teams by joining their voice channels in Discord.
- Judges will have until 1:30 PM to watch their videos, do Q&A with students, and submit their scores.
- Judges will also be able to provide anonymous feedback for teams.
- The top 5 teams will present their projects during the showcase. They'll be judged by a panel of separate judges to determine the final prize winners. Feel free to join us for the **Showcase Ceremony @ 2:30 PM EST!**

Required Technology

- We will be using **Discord** and **Google Forms** for the judging process, so we ask for the following:
 - Computer (preferred), tablet, and/or mobile phone with Discord installed
 - Internet connection, microphone & speakers
 - Device able to access a Google Form link
- Judges who are in-person should still plan to bring a device with Discord installed that they can join a voice call with. Wifi is provided in the Ohio Union.

Parking Recommendations for the Ohio Union

- The address of the Ohio Union is 1739 N High St, Columbus, OH 43210.
- The Ohio Union is primarily served by two nearby parking garages which will work well for most in-person judges.

1. Parking Garage - Ohio Union

North

Building 288 1780
N High St
Columbus, OH
43210

2. Parking Garage - Ohio Union

South

Building 162 1759
N High St
Columbus, OH
43210

Bring your parking ticket in with you for validation.

Dos and Don'ts

Do:

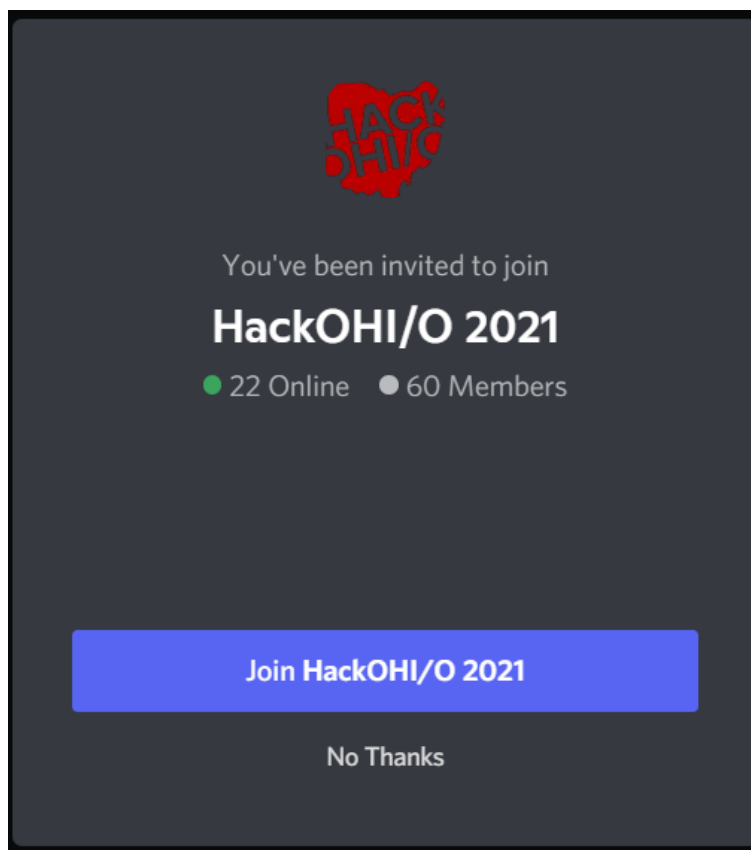
- Score projects fairly and consistently based on technical merit.
- Let organizers know if you have any questions/problems with the judging process.
- Ask questions to teams about unclear aspects of a project.

Don't:

- Root for a specific team during the judging process.
- Spend too long on any one team.
- Judge based on if projects have a good business plan. We want to reward teams based on their technical abilities and innovation.

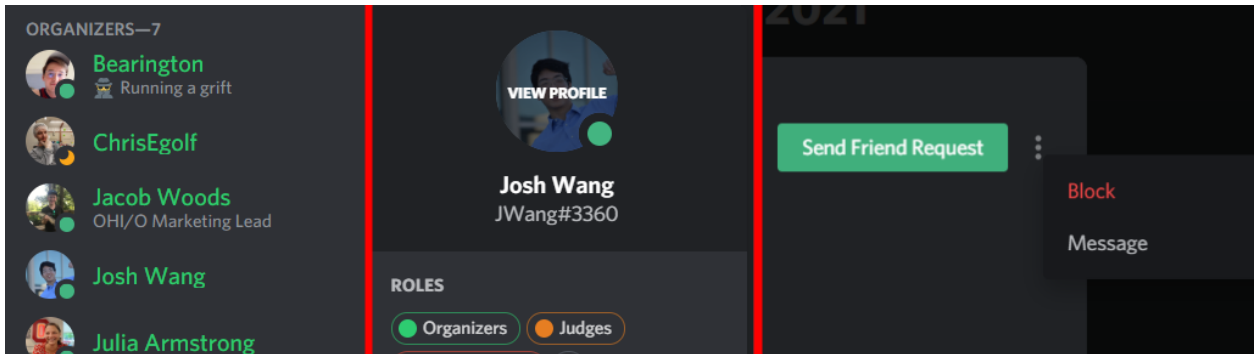
Discord Tutorial

- **Because HackOHI/O is a hybrid event this year, all judges are still required to join the Discord server**
- **For a full tutorial on joining and navigating the server, please watch this video [here](#)**
- **Joining the server:**
 - Not familiar with Discord? Click [here](#) for a brief overview.
 - We recommend you to download the Discord application [here](#).
 - Click on this link to access the HackOHI/O server:
<https://discord.gg/TaABRaGrS3>
 - If you **already have an account**, then you can use your existing account (if your server nickname is not your first and last name, it would be greatly appreciated if you could change your nickname for the event).
 - If you **don't already have an account**, then after you enter a username (please use your first and last name for your username), you'll be asked to enter your date of birth, followed by creating an account.
 - Refer to the video above for a detailed walkthrough.



- **Check-in:**

- NOTE: Please change your nickname to your First and Last name (i.e. Brutus Buckeye) and we will manually assign you your role(s).
- **WHEN YOU JOIN:** Please send a private message to an organizer saying that you are a judge. To do so, click on their name > click on their profile picture > click the three dot menu > Message.



- After you check in, you'll be able to access more channels.

- **Orientation:**

- There will be a judging process walkthrough at 10:00 AM EST November 7th.
- **IN-PERSON JUDGES:** Orientation will be in the Interfaith room on the third floor in the Ohio Union
- **ONLINE JUDGES:** Navigate down to the **JUDGING** channel category on the left and click on the **judging-chat** voice channel to join the orientation.

- **Judging Process:**

- The following information will be expanded upon and reviewed in the judging orientation on November 7th.
- On judging day (November 7th), you will be provided with a list of assigned teams and their videos to watch starting at 10:30 AM EST.
- Each video will be a team's 2 minute presentation of their project. Please watch each one in its entirety.
- After watching, you can head to the team's respective voice channel starting at 11:00 AM EST for Q&A. If you are an in-person judge and the team is noted as being in-person, you can find their table in the Union and talk to them directly. Otherwise, please join their voice channel.

- If no one is in the team's voice channel, then the members may not be available for Q&A at the time. Meet with your next team and come back at a later time.
- If teams are currently being judged by others (whether in person or online), feel free to meet with your next team and come back at a later time.
- Submit your scores for each team by 1:30 PM EST using the Google Form link provided on event day.

Thank You!

We greatly appreciate your willingness to participate with this new hybrid format! Your efforts are creating an impact on all these bright students, passionate about building amazing things. If you have any questions, feel free to contact our team at wang.12432@osu.edu.